

Resume Sample

CLYDE LION

Colorado Springs, CO
(555) 123-4567
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EDUCATION

Bachelor of Arts in English, Rhetoric and Writing Track | August 2022 – May 2024
University of Colorado Colorado Springs

Associate of Arts in Communication | August 2020 – May 2022
Pikes Peak State College, *Colorado Springs, CO*

PROFESSIONAL EXPERIENCE

Peer Consultant | November 2022 – May 2024

Excel Multiliteracy Center, University of Colorado Colorado Springs

- Supported students by providing academic assistance, project feedback, and college success advice
- Created, marketed, and hosted educational workshops, social events, and outreach programs
- Provided customer service and information about the center and university to students
- Maintained organization of the center's space and managed the appointment scheduling platform

Journalism Intern | May 2021 – August 2021

FYI News, *Denver, CO*

- Researched and wrote five published articles
- Supported junior journalists in researching, interviewing witnesses, and fact checking
- Shadowed senior journalists and received professional coaching

VOLUNTEER EXPERIENCE

Archivist | November 2021 – July 2022

Summit View Library, *Denver, CO*

- Organized library's archival collections and digitized 1,965 documents

ACTIVITIES

Men's Soccer Team Member | August 2022 – May 2024

University of Colorado Colorado Springs

- Served as Team Captain from January 2024 – May 2024

Club Officer | December 2020 – May 2022

Rocky Mountain Young Journalists Club, *Colorado Springs, CO*

AWARDS

Chancellor's Award | August 2022 – May 2024

University of Colorado Colorado Springs

SKILLS

- | | |
|--------------------------|-------------------------------|
| • Qualitative Research | • Digital Literacy |
| • Event Marketing | • Interpersonal Communication |
| • Microsoft Office Suite | • Public Speaking |