

Resume Sample

CLYDE M. LION

Colorado Springs, CO
(555) 123-4567
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EDUCATION

University of Colorado Colorado Springs | August 2022 – May 2024
Bachelor of Arts in English, Rhetoric and Writing Track
GPA: 3.8

Pikes Peak State College, *Colorado Springs, CO* | August 2020 – May 2022
Associate of Arts in Communication
GPA: 3.6

PROFESSIONAL EXPERIENCE

UCCS Excel Multiliteracy Center, *Colorado Springs, CO* | November 2022 – May 2024
Consultant

- Supported students by providing academic assistance, project feedback, and college success tips
- Created, marketed, and hosted educational workshops, social events, and outreach programs
- Maintained organization of the center's space and scheduling platform

FYI News, *Colorado Springs, CO* | May 2021 – August 2021
Intern

- Researched and wrote five published articles
- Supported junior journalists in researching, interviewing witnesses, and fact checking
- Shadowed senior journalists and received professional coaching

VOLUNTEER EXPERIENCE

Front Range Library, *Colorado Springs, CO* | November 2021 – July 2022
Archives Volunteer

- Organized library's archival collections and digitized approximately 5,000 documents

ACTIVITIES

University of Colorado Colorado Springs | August 2022 – May 2024
Men's Soccer Team Player

Pikes Peak State College | December 2020 – May 2022
Journalism Club Member

AWARDS

University of Colorado Colorado Springs | August 2022 – May 2024
Chancellor's Award Recipient

SKILLS

- Qualitative Research
- Event Marketing
- Microsoft Word
- Digital Literacy
- Interpersonal Communication
- Public Speaking